

**TOWN OF BERKLEY
FINANCE COMMITTEE**

Monday November 19, 2018 Minutes

Members in attendance: Chairman Joe Freitas, Secretary Michele Hamilton, Nancy Gajoli, Melinda Paine-Dupont

The meeting was called to order by Chairman Joe Freitas at 6:30 pm. The purpose of this meeting was to finalize some outstanding issues and discuss the upcoming fiscal process.

A motion was made and seconded to accept the Finance Committee Meeting Minutes of November 14, 2018. The committee unanimously voted to accept the minutes as written.

The finalization of MMA Conference that is to take place in January took place. The necessary form was signed by all members and all plan to attend. Chairman, Joe Freitas, will turn in the forms to Accountant, Kathy Avilla.

The Council on Aging is having difficulty filling the director's position and has requested an additional 6 hours to be added to the post. This increase of hours will cause an increase of roughly \$21,000 to the initial monies to the account. The Selectmen have asked the Finance Committee to review and see if it would be financially sustainable to increase the hours.

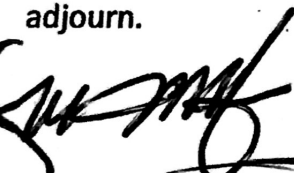

In our packets was the operating budget by line item for fiscal year 2019. We spent some time going through the items and found a few lines that some monies would be available and would make the Council on Aging request feasible. A motion was made and seconded to recommend the increase the hours as requested. The committee unanimously voted to accept the increase.

Also, part of the discussion included the current funds we have in OPEB and stabilization and how we need to include this in our budget process.

In addition, Chairman Joe Freitas indicated that the contracts for the Highway Department and the Police Department contracts have been signed with 2-2-2% increases over a period of 3 years. In addition, the Fire Department may soon be signed as well.

A brief discussion took place regarding the expectation of each member on the Finance Committee and how we were going to focus on the new upcoming fiscal year. Questions we may want to address, account information needed, are just few subjects discussed.

A motion was made and seconded to adjourn at 7:25 pm. The committee voted unanimously to adjourn.

 12-10-2018
 12-10-18
Nancy B. Gajoli 12/10/18
Michele K. Hamilton 12/10/2018